## **Library Rules**

- 1. Every student has to follow Rules and Regulations of the Library Advisory Committee from time to time.
- 2. Students are supposed to keep their Identity Card with them and show as and when required by the Library Staff.
- 3. Students should sign in the Gate Register. Those who are present in Library without signature in Gate Register are liable for severe action.
- 4. Students should deposit their belongings at Counter. They shall not be permitted to possess bags etc. in the Stack section of the Library.
- 5. Students are strictly instructed to Switch off their Mobile Phones. and Keep Silence in the library.
- 6. Students are advised to check the condition of the Books before obtaining from Library. Fine shall impose while they returned the Book in bad condition. One book will be issued to students for one week. After that fine of Rs. 0.50 per day will be charge .
- 7. Smoking, chewing Tobacco, Pan Masala, Ghutkha and consumption Intoxicating Liquors, Narcotic Drugs, Psychotropic Substances or any other prohibited substances in the Library is strictly prohibited and also liable for severe punishment.
- The Students are expected to take utmost care of the Library Books. Fine will be imposed if the books are damaged. If the books are lost Student have to pay 1 1/2 (one and half time) of the existing price of the books as penalty.
- 9. Every Student has to return the Books before the commencement of the University Examinations.
- 10. Students are expected to behave decently with Library Staff for getting proper services.
- 11. Do not eat anything and spit on any place in the Library.
- 12. Every Student has to observe absolutely strict discipline in Library in consonance with the best tradition of the College.